

First Steps Kindergarten



Working for
First Steps Kindergarten

Application Form

Name

Position applied for.....

Personal Details

Surname Forename(s)

Date of Birth Place of Birth

National Insurance Number Nationality

Address

.....

.....

Post Code Home Telephone

Mobile Telephone Email Address

Are you applying for Full Time Part Time Supply

If part time or supply, do you have any restrictions?

Education & Training

Please give details and dates of education and any further training courses attended. State qualifications and results.

Education / Training courses attended (Starting with secondary education and then higher education)	Examinations Taken	Results	Date

Details of professional membership and qualifications

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Are you a qualified First Aider? Yes / No Date First Aid certificate expires

Do you hold a Food Hygiene certificate? Yes / No Date Food Hygiene certificate expires

Do you hold a full British driving licence? Yes / No

What are your spare time interests?

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Essential Information

Have you ever been convicted of a criminal offence that is not spent under the Rehabilitation of Offenders Act 1974? Yes / No

If yes, please give details

Employment History

Starting with present or most recent employer

From To

Employer

Address

.....

.....

Position held Salary

Duties / responsibilities

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.....

Reason for leaving

From To

Employer

Address

.....

.....

Position held Salary

Duties / responsibilities

.....

.....

Reason for leaving

From To

Employer

Address

.....

.....

Position held Salary

Duties / responsibilities

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Reason for leaving

(You may continue on a separate sheet if necessary)

Medical History

Please indicate serious accidents, limitations or illness.

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Supplementary Information

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References

Please supply the name of two referees, one of whom must be a previous or current employer or professional associate.

Name	Name
Address	Address
.....
.....
.....
Telephone	Telephone
Occupation	Occupation

Northfield Kindergartens Limited is committed to an equal opportunities policy and will assess applicants on merit and sustainability and without regard to disability, marital status, race or sex. It would be appreciated if you could tick the relevant boxes so we can monitor the effectiveness of our policy.

White <input type="checkbox"/>	Pakistani <input type="checkbox"/>	Black Carribean <input type="checkbox"/>	Black African <input type="checkbox"/>
Indian <input type="checkbox"/>	Bangladeshi <input type="checkbox"/>	Chinese <input type="checkbox"/>	Other <input type="checkbox"/>

To the best of my knowledge the details on this form are accurate and I have not withheld any material facts. I understand that this information shall form part of any subsequent contract with Northfield Kindergartens Limited t/a First Steps Kindergarten. I understand that false information may disqualify me from now and in the future.

Signature..... Date

Please send your completed form to
First Steps Kindergarten, St. Catherine's Court, Sunderland, Tyne & Wear. SR5 3XJ

It is essential that this form is fully completed. CV's are not required to be included.